

# City Council

## Special Meeting Agenda

Tuesday, January 29, 2019

Library Meeting Room

951 Spruce Street

**6:00 PM**

*Note: The time frames assigned to agenda items are estimates for guidance only.  
Agenda items may be heard earlier or later than the listed time slot.*

**1. CALL TO ORDER**

6:00 – 7:30 PM

**2. DISCUSSION/DIRECTION 2019 CITY COUNCIL WORK PLAN  
– PRIORITIZATION AND SCHEDULING OF ITEMS**

- Staff Presentation
- Public Comments (Please limit to three minutes each)
- Council Questions & Comments

7:30 – 7:35 PM

**3. ADVANCED AGENDA & IDENTIFICATION OF FUTURE  
AGENDA ITEMS**

7:35 PM

**4. ADJOURN**

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#### Citizen Information

If you wish to speak at the City Council meeting, please fill out a sign-up card and present it to the City Clerk.

Persons with disabilities planning to attend the meeting who need sign language interpretation, assisted listening systems, Braille, taped material, or special transportation, should contact the City Manager's Office at 303 335-4533. A forty-eight-hour notice is requested.

**SUBJECT: DISCUSSION/DIRECTION 2019 CITY COUNCIL WORK PLAN -  
PRIORITIZATION AND SCHEDULING OF ITEMS**

**DATE: JANUARY 29, 2019**

**PRESENTED BY: HEATHER BALSER, CITY MANAGER  
EMILY HOGAN, ASSISTANT CITY MANAGER FOR  
COMMUNICATIONS AND SPECIAL PROJECTS  
MEGAN DAVIS, DEPUTY CITY MANAGER**

**SUMMARY:**

City Council will conduct its annual work planning retreat to establish a realistic work plan for the year that reflects Council's highest priorities, the approximate meeting time Council will devote to each issue, and a rough schedule (by quarter) when Council will consider each issue. June Ramos (J Ramos Associates, LLC) will be facilitating the work planning session, and will help Council prioritize the items on the work plan and determine when they wish to discuss the items and how much time they need to dedicate to each item.

At the January 15<sup>th</sup> Council meeting, Council reviewed staff's draft list of proposed items for the 2019 work plan. These items include issues from the 2018 work plan which may not have been completed or are being carried over for further discussion and direction, as well as items identified through the 2019 budget, Council subcommittees (Finance or Utility committee), or other adopted plans. At that time, Council had the opportunity to add or remove items to the work plan, in anticipation of the prioritization and scheduling that would take place at the January 29<sup>th</sup> retreat.

The proposed 2019 Work Plan identifies the Program area for each item, as well as a new section that conveys the alignment with the work plan item and the Strategic Plan. The icon depicts which Critical Success Factor (CSF) may be supported by the work plan action (although it's possible more than one CSF would be impacted), and a note indicates whether the work plan item reflects a 2019-2020 Priority Initiative.

This communication includes two documents: The revised recommended 2019 City Council Work Plan reflecting the input received by Council on January 15<sup>th</sup>, and a working document for the work plan prioritization process. The working document has the list of work plan items with a proposed priority level of High, Medium or Low, based on staff and Council discussion of these items. The items are color-coded to identify their proposed level of priority. These categories have been defined in the following manner:

**High** – These items are of significant importance to Council, have some urgency in their need for completion, require Council input or direction in order to be accomplished, and/or require a significant amount of Council time to complete.

**Medium** – These items are important to Council, but are less urgent. They would still require Council input or direction in order to be accomplished, and may or may not require a significant amount of Council time to complete.

**Low** – These are items that Council would like to see completed, if Council and staff have the time and capacity to complete them. They are not urgent, but would require Council input or direction, and may or may not take a significant amount of time to complete.

During the work planning retreat, June will assist the Council in the determining the following:

- Does Council agree/disagree with the proposed level of priority for each item? Is this the right number of High/Med/Low priorities for Council for this year?
- Does Council agree/disagree with the proposed level and type of Council discussion (type of meeting at which the items are discussed)? How much time does Council *need* or *want* to spend on each item?
- Does Council agree/disagree with the recommendation on timing of each item? If not, what is the appropriate timing based on Council and staff schedules?

Once completed, staff will use the approved Council work plan and begin to develop the advanced agenda for the year. In addition, the Council work plan helps staff prioritize their work plans and schedule the work that is needed to bring to Council for engagement.

**FISCAL IMPACT:**

The City has retained June Ramos to assist with this process at a cost of approximately \$500 - \$1,000 depending on the amount of time required for preparation and facilitation.

**PROGRAM/SUB-PROGRAM IMPACT:**

The Council work planning process will impact several Program/Sub-Program areas.





**RECOMMENDATION:**

Staff recommends that Council finalize its 2019 Work Plan.






**ATTACHMENT(S):**

1. Staff Recommended 2019 Work Plan with Council changes
2. 2019 Work Planning document for prioritization





**Draft 2019 City Council Work Plan – Recommended by Staff**  
**Description of Items**

<b>Critical Success Factor/ Priority Initiative</b>	<b>Program</b>	<b>Issue</b>	<b>Time Allotment (# Regular Meeting, Study Session and/or Committee)</b>	<b>Priority (High, Medium or Low)</b>	<b>1<sup>st</sup>/2<sup>nd</sup>/3<sup>rd</sup>/ 4<sup>th</sup> Quarter</b>	<b>Source (Policy, Budget or Plan)</b>	<b>Status</b>	<b>Recommendation 1/15/2019</b>
 **Priority Initiative	Transportation	Transportation Master Plan – implement recommendations from TMP and discuss future funding considerations.		High		Budget & Strategic Plan	Continued from 2018 Work Plan. Scheduled for 1/8/19.	Keep
	Transportation	South Boulder Road Connectivity – update on alternatives and approval of design.		Medium		Budget	Continued from 2018 Work Plan.	Keep
	Transportation	Paving Update – review results of updated Pavement Condition Index (PCI) inventory and scores and incorporate specific measurable goals and long-term funding strategies.		Medium		Budget/ Policy	Continued from 2018 Work Plan. Scheduled for 1/15/19. Review of goals/funding strategies requested by City Council.	Keep
	Utilities	Water, Sewer and Storm Rates – update utility rate model/rate classes.		Medium		Budget/ Policy	Review of model/rate classes requested by City Council.	Keep






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	Utilities	Trash Hauler RFP - select contractor for collection of single-family residential trash, recyclables and compostables.		High		Budget	Occurs as needed per contract.	Keep
	Open Space and Trails	Open Space/Parks Enforcement – revisions to Municipal Code for enforcement on open space and parks.		Medium		Policy	Continued from 2018 Work Plan. Scheduled for 2/19/19.	Keep
	Open Space and Trails	Coyote Run – update and implementation of landslide mitigation.		Medium		Budget	Continued from 2018 Work Plan.	Keep
	Open Space and Trails	Reserve Policy – Review policy on reserve for acquisition (i.e. minimum and how to replenish if used).		Medium		Policy	Requested by City Council.	Keep - On 2019 Finance Committee agenda
	Open Space and Trails	Open Space Management Plan/Vision – Provide input on what is needed to maintain and improve open space now and into the future.		Medium				Add






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 **Priority Initiative	Recreation	Improve Medians/Landscaping – increase efforts to improve the City’s medians and landscaping infrastructure, including forestry.		High		Budget & Strategic Plan		Keep
 **Priority Initiative	Recreation	Recreation/Senior Center Assessment/Fees - review finances, fees and budgets to ensure sound financial structure/fiscal sustainability of Recreation Fund.	Finance Committee	High		Strategic Plan		Keep – on Finance committee agenda too
 **Priority Initiative	Recreation	Golf Course Assessment/Fees – review finances, fees, budgets and water policies to ensure sound financial structure/fiscal sustainability of Golf Fund.	Finance Committee	High		Strategic Plan		Keep
	Recreation	Senior Services Update – update on County-wide aging plan and senior services programming.	Memo and 1 Study Session	Low	Q1, Q4	Policy	Continued from 2018 Work Plan. Scheduled for 2/12/19.	Keep

**Draft 2019 City Council Work Plan – Recommended by Staff**  
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	Cultural Services	Funding for Public Art – explore creating revenue stream for public art and other options for expanding public art program.		Low		Policy		Keep – revise to remove 1% proposal
	Community Design	Marijuana Regulations Update – discuss potential changes to current regulations.		Medium		Policy	Continued from 2018 Work Plan. Scheduled for 2/5/19.	Keep
	Community Design	Design Guidelines and Sign Code Update – improve ability of existing businesses and property owners to be successful by implementing changes to City's commercial and industrial design guidelines and sign code.		Medium		Budget & plan	Continued from 2018 Work Plan.	Keep
	Community Design	Miners Cabins – complete the relocation/restoration of miners' cabins.		High		Budget	Continued from 2018 Work Plan. Scheduled for 1/22/19.	Keep
	Community Design	Affordable Housing Strategies and Countywide affordable housing strategy update – consider affordable housing strategies/opportunities, including mobile homes.		Medium	Q1 or Q2	County-wide plan	Continued from 2018 Work Plan. Scheduled for 2/12/19.	Keep – include mobile home, etc.

**Draft 2019 City Council Work Plan – Recommended by Staff**  
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	Community Design	Height Calculations – amend height calculation requirements. Current regulations are difficult to interpret and enforce.		Medium		Policy	Continued from 2018 Work Plan.	Keep
	Community Design	Historic Preservation Funding – review of Historic Preservation Funding Grant Program.		Low		Plan & HPF extension	Continued from 2018 Work Plan.	Keep
	Community Design	RE Zoning/Lot Coverage – amend RE zoning to address non-conformity issue.		Low		Policy	Continued from 2018 Work Plan. Scheduled for 1/8/19.	Keep
	Community Design	O Zoning – create standards for category or rezone to category with existing standards.		Low		Policy	Continued from 2018 Work Plan. Scheduled for 1/8/19.	Keep
	Community Design	PUD Review and Waiver Criteria – consolidate and update criteria.		Low		Policy	Continued from 2018 Work Plan.	Keep




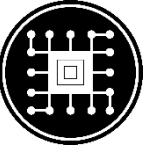


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	Community Design	Dark Sky Lighting – consider dark sky lighting requirement for residential properties.		Medium		Policy	Requested by City Council	Keep
	Community Design	Open Space zoning: - Rezoning of existing parks and open space lands - Consideration of annexation of open space and enclaves		Medium				Add
	Community Design	Consider changing design review process to include sketch plan review						
 **Priority Initiative	Economic Prosperity	Implement Recommendations from McCaslin Redevelopment Study to support redevelopment within area.		High	1 <sup>st</sup>	Strategic Plan	Scheduled for 1/22/19	Keep
	Economic Prosperity	Redevelopment of Conoco-Phillips Property – develop and begin implementation of property based on projected market and benefits to community, if a development application is not forthcoming.		Medium		Policy	Requested by City Council	Keep






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	Economic Prosperity	Review BAP Policies – establish administrative policies for Business Assistance Program and review focus of program.		Medium		Policy	Requested by City Council	Keep – have Finance committee and BRAD review first
	Economic Prosperity	Downtown Parking – discuss and receive direction on parking analysis and future actions to address downtown parking.		Medium		Policy	Continued from 2018 Work Plan. Scheduled for 1/22/19.	Keep
	Economic Prosperity	LRC Update – update and further collaboration with Louisville Revitalization Commission (i.e. capital projects, opportunities, redevelopment efforts).		Medium		Policy	Requested by City Council	Keep
 **Priority Initiative	Administration and Support Services	Fiscal Policies – review and update fiscal policies, including Rec and Senior Center, Golf Course and Open Space acquisition.	Finance Committee	High		Strategic Plan		Keep – Rec and Senior Center, Golf Course, Open Space acquisition
 **Priority Initiative	Administration and Support Services	Consider Regional Partnerships – continue to consider shared service opportunities with neighboring municipalities (i.e. multi-purpose fields, northwest rail).		Medium		Strategic Plan	As needed.	Keep





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 **Priority Initiative	Administration and Support Services	New Technology/Engagement Tools – seek input from City Council on new communication tools (i.e. website redesign, mobile application).	Study Session	Medium		Budget & Strategic Plan		Keep
 **Priority Initiative	Administration and Support Services	Middle Mile Network – develop plan for completion of City's middle mile fiber network.	Study Session or Regular Meeting Discussion/Direction	Medium	3 <sup>rd</sup>	Budget & Strategic Plan		Keep
	Administration and Support Services	2020 Budget – finalize and adopt 2020 operating and capital budget.		High		Required by Charter	Occurs annually.	Keep
	Administration and Support Services	TABOR Revenue Options – explore options for excess sales/use tax collected for operations and maintenance for recreation facilities expansion.		High		Budget & policy	Continued from 2018 Work Plan. Scheduled for 3/5/19.	Keep



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	Administration and Support Services	2021-2022 Budget Process – investigate and proposed changes to City’s budget process for implementation for 2021-2022 biennial fiscal year budget cycles.		Medium		Policy	Requested by City Council	Keep
	Administration and Support Services	Strategic Plan Implementation – update on implementation of Strategic Plan	1 study session	Low	2 <sup>nd</sup>	Strategic Plan		Keep
	Administration and Support Services	Board & Commission Interviews/Appointments – conduct interviews for Boards & Commissions and determine appointments.		Low		Required by Code	Occurs annually.	Keep
	Administration and Support Services	Polling – discuss 2019 polling on policy issues (i.e. transportation, housing, arts/museum).		Medium		Policy		Keep
	Administration and Support Services	Council Salary Survey – review results of biannual City Council salary survey.		Medium		Policy	Requested by City Council	Keep





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	Administration and Support Services	Energy Future Collaboration Update –update on Energy Future Collaboration between City and Xcel and implementation of goals/strategies.	1 regular meeting	Medium	4 <sup>th</sup>	Policy	Requested by City Council	Keep – renewable portfolio expansion
	Administration and Support Services	Evaluation of City Attorney, Judge and Prosecuting Attorney prior to 2020 appointments by Council.						Add
	Other	PUDs/Developments Projects to be Submitted – once applicant has satisfied all submittal requirements and proposal has been reviewed by the Planning Commission, staff will present for consideration.	N/A	N/A	N/A	Varies	As needed.	
	Other	Consent Items – staff processes small/non-controversial issues by adding to consent agenda for consideration. Council sometimes removes these items from consent agenda and discusses during regular meeting.	N/A	N/A	N/A	Varies	As needed.	





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	Other	Municipal Code Updates – staff drafts and presents updates to Municipal Code as part of ongoing efficiency efforts.	N/A	N/A	N/A	Varies	As needed.	
	Other	Unanticipated Issues - each year numerous issues arise that cannot be reasonably foreseen that require Council consideration.	N/A	N/A	N/A	Varies	As needed.	

**Draft 2019 City Council Work Plan – With Council Recommended Work Plan Items**






Number	Critical Success Factor/ Priority Initiative	Program	Issue	Time Allotment (# Regular Meeting, Study Session and/or Memo)	Priority (High, Medium or Low)	1 <sup>st</sup> /2 <sup>nd</sup> / 3 <sup>rd</sup> /4 <sup>th</sup> Quarter	Comments/Notes
1.	 Reliable Core Services <b>**Priority Initiative</b>	Transportation	Transportation Master Plan – implement recommendations from TMP and discuss future funding considerations.	3 meetings	High	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	
2.	 Reliable Core Services	Utilities	Trash Hauler RFP - select contractor for collection of single-family residential trash, recyclables and compostables.	1 – 2 meetings	High	2 <sup>nd</sup> , 3 <sup>rd</sup>	
3.	 Financial Stewardship and Asset Mgmt <b>**Priority Initiative</b>	Recreation	Recreation/Senior Center Assessment/Fees - review finances, fees and budgets to ensure sound financial structure/fiscal sustainability of Recreation Fund.	2 – 3 meetings	High	2 <sup>nd</sup> , 3 <sup>rd</sup>	
4.	 Financial Stewardship and Asset Mgmt <b>**Priority Initiative</b>	Recreation	Golf Course Assessment/Fees – review finances, fees, budgets and water policies to ensure sound financial structure/fiscal sustainability of Golf Fund.	2 – 3 meetings	High	2 <sup>nd</sup> , 3 <sup>rd</sup>	

## Draft 2019 City Council Work Plan – With Council Recommended Work Plan Items






Number	Critical Success Factor/ Priority Initiative	Program	Issue	Time Allotment (# Regular Meeting, Study Session and/or Memo)	Priority (High, Medium or Low)	1 <sup>st</sup> /2 <sup>nd</sup> / 3 <sup>rd</sup> /4 <sup>th</sup> Quarter	Comments/Notes
5.	 Quality Programs and Amenities	Community Design	Miners Cabins – complete the relocation/restoration of miners’ cabins.	1 meeting	High	2 <sup>nd</sup>	
6.	 Vibrant Economic Climate <b>**Priority Initiative</b>	Economic Prosperity	Implement Recommendations from McCaslin Redevelopment Study to support redevelopment within area.	3 – 4 meetings	High	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup>	
7.	 Financial Stewardship and Asset Mgmt <b>**Priority Initiative</b>	Administration and Support Services	Fiscal Policies – review and update fiscal policies, including Rec and Senior Center, Golf Course and Open Space acquisition.	2 meetings	High	2 <sup>nd</sup> , 3 <sup>rd</sup>	
8.	 Financial Stewardship and Asset Mgmt	Administration and Support Services	2020 Budget – finalize and adopt 2020 operating and capital budget.	3 meetings	High	2 <sup>nd</sup> , 3 <sup>rd</sup>	








### Draft 2019 City Council Work Plan – With Council Recommended Work Plan Items

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9.	 Financial Stewardship and Asset Mgmt	Administration and Support Services	TABOR Revenue Options – explore options for excess sales/use tax collected for operations and maintenance for recreation facilities expansion.	1 meeting	High	2 <sup>nd</sup>	
10.	 Reliable Core Services	Transportation	South Boulder Road Connectivity – update on alternatives and approval of design.	1 meeting	Medium	2 <sup>nd</sup>	
11.	 Reliable Core Services	Transportation	Paving Update – review results of updated Pavement Condition Index (PCI) inventory and scores and incorporate specific measurable goals and long-term funding strategies.	1 study session, 1 meeting	Medium	1 <sup>st</sup> , 3 <sup>rd</sup>	
12.	 Reliable Core Services	Utilities	Water, Sewer and Storm Rates – update utility rate model/rate classes.	1 meeting	Medium	2 <sup>nd</sup>	
13.	 Quality Programs and Amenities <b>**Priority Initiative</b>	Parks	Improve Medians/Landscaping – increase efforts to improve the City’s medians and landscaping infrastructure, including forestry.	1 memo, 1 meeting	Medium	2 <sup>nd</sup> , 3 <sup>rd</sup>	






### Draft 2019 City Council Work Plan – With Council Recommended Work Plan Items

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14.	 Quality Programs and Amenities	Open Space and Trails	Open Space/Parks Enforcement – Revisions to Municipal Code for enforcement on open space and parks.	2 meetings	Medium	2 <sup>nd</sup> , 3 <sup>rd</sup>	
15.	 Quality Programs and Amenities	Open Space and Trails	Coyote Run – Update and implementation of landslide mitigation.	2 meetings	Medium	1 <sup>st</sup> , 3 <sup>rd</sup>	
16.	 Quality Programs and Amenities	Open Space and Trails	Reserve Policy – Review policy on reserve for acquisition (i.e. minimum and how to replenish if used).	1 meeting	Medium	2 <sup>nd</sup>	
17.	 Quality Programs and Amenities	Open Space and Trails	Open Space Management Plan/Vision – Conduct baseline assessment and determine desired level of service to maintain and improve open space now and into the future.	1 study session, 1 meeting	Medium	3 <sup>rd</sup> , 4 <sup>th</sup>	
18.	 Quality Programs and Amenities	Open Space and Trails	Open Space zoning - Rezoning of existing parks and open space lands	1 meetings	Medium	2 <sup>nd</sup> , 3 <sup>rd</sup>	






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Number	Critical Success Factor/ Priority Initiative	Program	Issue	Time Allotment (# Regular Meeting, Study Session and/or Memo)	Priority (High, Medium or Low)	1 <sup>st</sup> /2 <sup>nd</sup> / 3 <sup>rd</sup> /4 <sup>th</sup> Quarter	Comments/Notes
19.	 Reliable Core Services	Community Design	Marijuana Regulations Update – discuss potential changes to current regulations.	1 meeting	Medium	1 <sup>st</sup>	
20.	 Reliable Core Services	Community Design	Design Guidelines and Sign Code Update – improve ability of existing businesses and property owners to be successful by implementing changes to City’s commercial and industrial design guidelines and sign code.	2 meetings	Medium	2 <sup>nd</sup> , 3 <sup>rd</sup>	
21.	 Collaborative Regional Partner	Community Design	Affordable Housing Strategies and Countywide affordable housing strategy update – consider affordable housing strategies/opportunities, including mobile homes.	1 meeting	Medium	2 <sup>nd</sup>	
22.	 Reliable Core Services	Community Design	Dark Sky Lighting – consider dark sky lighting requirement for residential properties.	2 meetings	Medium	3 <sup>rd</sup> , 4 <sup>th</sup>	
23.	 Quality Programs and Amenities	Community Design	Historic Preservation Funding – review of Historic Preservation Funding Grant Program.	1 meeting	Medium	2 <sup>nd</sup>	






## Draft 2019 City Council Work Plan – With Council Recommended Work Plan Items

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24.	 Vibrant Economic Climate	Economic Prosperity	Redevelopment of Conoco-Phillips Property – develop and begin implementation of property based on projected market and benefits to community, if a development application is not forthcoming.	(Depending on development status)	Medium		
25.	 Vibrant Economic Climate	Economic Prosperity	Review BAP Policies – establish administrative policies for Business Assistance Program and review focus of program.	1 meeting	Medium	2 <sup>nd</sup>	
26.	 Vibrant Economic Climate	Economic Prosperity	Downtown Parking – discuss and receive direction on parking analysis and future actions to address downtown parking.	1 meeting	Medium	1 <sup>st</sup>	
27.	 Vibrant Economic Climate	Economic Prosperity	LRC Update – update and further collaboration with Louisville Revitalization Commission (i.e. capital projects, opportunities, redevelopment efforts).	1 meeting	Medium	3 <sup>rd</sup>	
28.	 Engaged Community <b>**Priority Initiative</b>	Administration and Support Services	New Technology/Engagement Tools – seek input from City Council on new communication tools (i.e. website redesign, mobile application).	1 Study Session	Medium	2 <sup>nd</sup>	







**Draft 2019 City Council Work Plan – With Council Recommended Work Plan Items**

Number	Critical Success Factor/ Priority Initiative	Program	Issue	Time Allotment (# Regular Meeting, Study Session and/or Memo)	Priority (High, Medium or Low)	1 <sup>st</sup> /2 <sup>nd</sup> / 3 <sup>rd</sup> /4 <sup>th</sup> Quarter	Comments/Notes
29.	 Supportive Technology <b>**Priority Initiative</b>	Administration and Support Services	Middle Mile Network – develop plan for completion of City’s middle mile fiber network.	Study Session or Regular Meeting Discussion/ Direction	Medium	3 <sup>rd</sup>	
30.	 Financial Stewardship and Asset Mgmt	Administration and Support Services	2021-2022 Budget Process – investigate and proposed changes to City’s budget process for implementation for 2021-2022 biennial fiscal year budget cycles.	1 study session, 1 – 2 meetings	Medium	2 <sup>nd</sup> , 3 <sup>rd</sup>	
31.	 Engaged Community	Administration and Support Services	Polling – discuss 2019 polling on policy issues (i.e. transportation, housing, arts/museum).	2 meetings	Medium	2 <sup>nd</sup>	
32.	 Reliable Core Services	Administration and Support Services	Council Salary Survey – review results of biannual City Council salary survey.	1 meeting	Medium	3 <sup>rd</sup>	
33.	 Quality Programs and Amenities	Administration and Support Services	Energy Future Collaboration Update –update on Energy Future Collaboration between City and Xcel and implementation of goals/strategies.	1 regular meeting	Medium	4 <sup>th</sup>	

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34.	 Quality Programs and Amenities	Administration and Support Services	Evaluation of City Attorney, Judge and Prosecuting Attorney prior to 2020 appointments by Council.	1 regular meeting	Medium	3 <sup>rd</sup>	
35.	 Quality Programs and Amenities	Recreation	Senior Services Update – update on County-wide aging plan and senior services programming.	Memo and 1 Study Session	Low	1 <sup>st</sup> , 4 <sup>th</sup>	
36.	 Quality Programs and Amenities	Cultural Services	Funding for Public Art – explore creating revenue stream for public art and other options for expanding public art program.	1 Study Session	Low	3 <sup>rd</sup>	
37.	 Reliable Core Services	Community Design	RE Zoning/Lot Coverage – amend RE zoning to address non-conformity issue.	1 meeting	Low	1 <sup>st</sup>	
38.	 Reliable Core Services	Community Design	O Zoning – create standards for category or rezone to category with existing standards.	1 meeting	Low	1 <sup>st</sup>	

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39.	 Reliable Core Services	Community Design	PUD Review and Waiver Criteria – consolidate and update criteria.	1 meeting	Low	2 <sup>nd</sup>	
40.	 Reliable Core Services	Community Design	Consider changing Development Review process to include sketch plan review.	1 meeting	Low	2 <sup>nd</sup>	
41.	 Reliable Core Services	Community Design	Height Calculations – amend height calculation requirements. Current regulations are difficult to interpret and enforce.	2 meetings	Low	3 <sup>rd</sup>	
42.	 Quality Programs and Amenities	Open Space and Trails	Open Space zoning: Consideration of annexation of open space and enclaves	1 meeting	Low	3 <sup>rd</sup>	
43.	 Healthy Workforce	Administration and Support Services	Strategic Plan Implementation – update on implementation of Strategic Plan	1 study session	Low	2 <sup>nd</sup>	
44.	 Engaged Community	Administration and Support Services	Board & Commission Interviews/Appointments: - Review process for Board & Commission Appointments - Conduct interviews for Boards & Commissions and determine appointments.	2 meetings	Low	2 <sup>nd</sup> , 4 <sup>th</sup>	



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Other ongoing items – Not to be prioritized							
	 Reliable Core Services	Other	PUDs/Developments Projects to be Submitted – once applicant has satisfied all submittal requirements and proposal has been reviewed by the Planning Commission, staff will present for consideration.	N/A	N/A	N/A	
	 Collaborative Regional Partner **Priority Initiative	Other	Consider Regional Partnerships – continue to consider shared service opportunities with neighboring municipalities (i.e. multi-purpose fields, northwest rail).	N/A	N/A	N/A	
	 Reliable Core Services	Other	Consent Items – staff processes small/non-controversial issues by adding to consent agenda for consideration. Council sometimes	N/A	N/A	N/A	



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			removes these items from consent agenda and discusses during regular meeting.				
	 Reliable Core Services	Other	Municipal Code Updates – staff drafts and presents updates to Municipal Code as part of ongoing efficiency efforts.	N/A	N/A	N/A	
	 Reliable Core Services	Other	Unanticipated Issues - each year numerous issues arise that cannot be reasonably foreseen that require Council consideration.	N/A	N/A	N/A	